

USER CHOICE- PRICING FACT SHEET

- ❖ AHC30910 Certificate III in Landscape Construction
- ❖ AHC31010 Certificate III in Parks and Gardens
- ❖ BSB30115 Certificate III in Business
- ❖ BSB30415 Certificate III in Business Administration
- ❖ BSB31015 Certificate III in Business Administration (Legal)
- ❖ CHC30213 Certificate III in Education Support
- ❖ CHC30113 Certificate III in Early Childhood Education & Care
- ❖ CHC32015 Certificate III in Community Services
- ❖ CHC33015 Certificate III in Individual Support (Ageing)
- ❖ CPP31212 Certificate III in Swimming Pool and Spa Service
- ❖ HLT33115 Certificate III in Health Services Assistance
- ❖ CHC50113 Diploma of Early Childhood Education and Care

WHAT IS USER CHOICE FUNDING?

The User Choice 2016-17 program provides a public funding contribution towards the cost of training and assessment for eligible Queensland apprentices and trainees. The funding is provided by the Queensland State Government.

The program provides the flexibility for apprentices, trainees and their employers to select a preferred registered training organisation (RTO) from a list of pre-qualified suppliers (PQS) for the delivery of accredited training to meet their specific needs.

CAN EMPLOYEES DO TRAINING UNDER THIS PROGRAM?

Yes they can. Many employers engage new entrants into their business through an apprenticeship or traineeship arrangement. Apprentices and trainees can be engaged in either a full-time or part-time training contract.

If you have existing employees that aspire to become formally qualified in their chosen occupation, then it may be appropriate that they enter into an apprenticeship or traineeship training contract as well.

There is certain eligibility criteria that all parties are required to meet when employing an apprentice or trainee. This includes the requirement that the employer is willing to provide the workplace arrangements to support apprentices and trainees.

IS THERE ANY COST INVOLVED?

The Queensland State Government has a requirement of a Student Contribution Fee to be paid for each qualification. These fees are calculated per nominal hour at a flat rate of \$1,500.00 per qualification except for CPP31212 Certificate III in Swimming Pool and Spa Service, which is at a flat rate of \$1,100.00. Please note our CHC50113 Diploma of Early Childhood Education and Care, AHC30910 Certificate III in Landscape Construction and AHC31010 Certificate III in Parks and Gardens qualifications are not at a flat rate and are outlined below. Please see following for a breakdown of the fees per nominal hour per qualification, please note the fee per nominal hour has been rounded to the nearest tenth.

This fee may be paid on behalf of the student by their employer through our employer training and payment agreement. Employer incentives are available for some of the qualifications. Please see our incentives documents to see if any incentives are available to you.

Please note partial exemptions may apply for concessional rates.

COURSE	Nominal Hours	Student Contribution Fees @ \$1.60p/h
AHC30910 - Certificate III in Landscape Construction 15 units of Competency <ul style="list-style-type: none"> • 12 core units • 3 elective units 		
AHCOHS301A Contribute to OHS processes	50	\$80
AHCLSC301A Set out site for construction works	50	\$80
AHCSOL302A Construct a soil profile	80	\$128
AHCPMG301A Control weeds*	70	\$112
AHCCHM303A Prepare and apply chemicals*	70	\$112
AHCCHM304A Transport, handle and store chemicals*	50	\$80
AHPCPM302A Provide information on plants and their culture	70	\$112
AHCPGD301A Implement a plant establishment program	80	\$128
AHCDRG301A Install drainage systems	50	\$80
AHCLSC302A Construct landscape features using concrete	80	\$128
AHCLSC303A Construct brick and/or block structures and features	100	\$160
AHCLSC305A Construct stone structures and features	50	\$80
AHCLSC306A Implement a paving project	100	\$160
AHCLSC307A Implement a retaining wall project	100	\$160
AHCBUS402A Cost a project	50	\$80
Total Student and employer contribution	1,050	\$1,680.00

* These are the electives that if changed, will vary the amount of hours and fees payable.

COURSE	Nominal Hours	Student Contribution Fees @ \$1.60p/h
AHC31010 - Certificate III in Parks and Gardens 16 units of Competency <ul style="list-style-type: none"> • 10 core units • 6 elective units 		
AHCOHS301A Contribute to OHS processes	50	\$80
AHCWRK313A Implement and monitor environmentally sustainable work practices	50	\$80
AHCARB302A Conduct tree inspections	80	\$128
AHCSOL301A Prepare growing media	40	\$64
AHCSOL302A Construct a soil profile	80	\$128
AHCPMG301A Control weeds	70	\$112
AHCPMG302A Control plant pests, diseases and disorders	80	\$128
AHCCHM303A Prepare and apply chemicals*	70	\$112
AHCCHM304A Transport, handle and store chemicals*	50	\$80
AHCPCM301A Implement a plant nutrition program	60	\$96
AHCPCM302A Provide information on plants and their culture*	70	\$112
AHCPGD301A Implement a plant establishment program*	80	\$128
AHCTRF303A Implement a grassed area maintenance program*	60	\$96
AHCMOM304A Operate machinery and equipment*	40	\$64
AHCTRF302A Establish turf	60	\$96
AHCPGD305A Conduct operational inspection of park facilities	70	\$112
Total Student and employer contribution	1,010	\$1,616.00

* These are the electives that if changed, will vary the amount of hours and fees payable.

COURSE	Nominal Hours	Student Contribution Fees @ 1.60 p/nh
BSB30115 - Certificate III in Business 12 units of Competency <ul style="list-style-type: none"> • 1 core units • 11 elective units 		
BSBITU303 Design and produce text documents	90	\$144
BSBITU306 Design and produce business documents	80	\$128
BSBITU307 Develop keyboard speed and accuracy	50	\$80
BSBWRT301 Write simple documents	30	\$48
BSBWOR204 Use business technology	20	\$32
BSBADM307 Organise schedules	15	\$24
BSBWOR301 Organise personal work priorities and development	30	\$48
BSBDIV301 Work effectively with diversity	30	\$48
BSBWOR203 Work effectively with others	15	\$24
BSBCMM301 Process customer complaints	30	\$48
BSBCUS301 Deliver and monitor a service to customers	35	\$56
BSBWHS302 Apply knowledge of WHS legislation in the workplace	20	\$32
Student contribution	445	\$712
Employer contribution		\$788
Total Hours/ Total fees	445	\$1,500.00

COURSE	Nominal Hours	Student Contribution Fees @ 1.60 p/nh
BSB30415 Certificate III in Business Administration 13 units of Competency <ul style="list-style-type: none"> • 2 core units • 11 elective units 		
BSBITU303 Design and produce text documents	90	\$144
BSBITU306 Design and produce business documents	80	\$128
BSBITU307 Develop keyboard speed and accuracy	50	\$80
BSBWRT301 Write simple documents	30	\$48
BSBADM307 Organise schedules	15	\$24
BSBWOR301 Organise personal work priorities and development	30	\$48
BSBDIV301 Work effectively with diversity	30	\$48
BSBCMM301 Process customer complaints	30	\$48
BSBCUS301 Deliver and monitor a service to customers	35	\$56
BSBWHS201 Contribute to the health and safety of self and others	20	\$32
BSBFIA302 Process payroll	30	\$48
BSBFIA303 Process accounts payable and receivable	30	\$48
BSBFIA304 Maintain a general ledger	60	\$96
Student contribution	530	\$848
Employer contribution		\$652
Total fees	530	\$1,500.00

COURSE	Nominal Hours	Student Contribution Fees @ 1.60 p/nh
BSB31015 Certificate III in Business Administration (Legal) 13 units of Competency <ul style="list-style-type: none"> • 2 core units • 11 elective units 		
BSBITU303 Design and produce text documents	90	\$144
BSBITU306 Design and produce business documents	80	\$128
BSBITU307 Develop keyboard speed and accuracy	50	\$80
BSBWRT301 Write simple documents	30	\$48
BSBADM307 Organise schedules	15	\$24
BSBWOR301 Organise personal work priorities and development	30	\$48
BSBDIV301 Work effectively with diversity	30	\$48
BSBWH301 Contribute to the health and safety of self and others	20	\$32
BSBLEG301 Apply knowledge of the legal system to complete tasks	80	\$128
BSBLEG302 Carry out search of the public record	25	\$40
BSBLEG304 Apply the principles of confidentiality and security within the legal environment	20	\$32
BSBLEG305 Use legal terminology in order to carry out tasks	40	\$64
BSBLEG306 Maintain records for time and disbursements in a legal practice	40	\$64
Student contribution	550	\$880
Employer contribution		\$620
Total fees	550	\$1,500.00

COURSE	Nominal Hours	Student Contribution Fees @ 1.60 p/nh
CHC30213 Certificate III in Education Support 17 units of Competency <ul style="list-style-type: none"> 12 core units 5 elective units 		
CHCEDS017 Contribute to the health and safety of students	30	\$48
CHCEDS001 Comply with legislative, policy and industrial requirements in the education environment	35	\$56
CHCEDS008 Comply with school administrative requirements	30	\$48
BSBFLM312B Contribute to team effectiveness	40	\$64
CHCPRT001 Identify and respond to children and young people at risk	40	\$64
CHCECE006 Support behaviour of children and young people	30	\$48
CHCDIV001 Work with diverse people	40	\$64
CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety	25	\$40
CHCEDS003 Contribute to student education in all developmental domains	50	\$80
CHCEDS002 Assist in implementation of planned educational programs	40	\$64
CHCEDS012 Set up and sustain individual and small group learning areas	18	\$28.8
CHCEDS004 Contribute to organisation and management of classroom or centre	30	\$48
CHCEDS005 Support the development of literacy and oral language skills	55	\$88
CHCEDS007 Work effectively with students and colleagues	40	\$64
CHCEDS018 Support students with additional needs in the classroom environment	30	\$48
CHCEDS006 Support the development of numeracy skills	50	\$80
CHCEDS306A Support the development of writing skills	40	\$64
Student contribution	623	\$996.8
Employer contribution		\$503.20
Total fees	623	\$1,500.00

COURSE	Nominal Hours	Student Contribution Fees @ 1.60 p/nh
CHC32015 Certificate III in Community Services 12 units of Competency <ul style="list-style-type: none"> • 5 core units • 7 elective units 		
HLTWHS002 Follow safe work practices for direct client care	25	\$40
CHCCCS016 Respond to client needs	60	\$96
CHCCOM005 Communicate and work in health or community services	30	\$48
HLTWHS006 Manage personal stressors in the work environment	25	\$40
CHCDIV001 Work with diverse people	40	\$64
CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety	25	\$40
CHCADV001 Facilitate the interests and rights of clients	100	\$160
CHCAGE001 Facilitate the empowerment of older people	50	\$80
CHCDIS005 Develop and provide person centred service response	135	\$216
CHCDIS007 Facilitate the empowerment of people with disability	100	\$160
CHCCCS023 Support independence and wellbeing	80	\$128
CHCCCS011 Meet personal support needs	60	\$96
Student contribution	730	\$1168
Employer contribution		\$332
Total fees	730	\$1,500.00

COURSE	Nominal Hours	Student Contribution Fees @ 1.60 p/nh
CHC30113 Certificate III in Early Childhood Education & Care 18 units of Competency <ul style="list-style-type: none"> • 15 core units • 3 elective units 		
CHCECE009 Use an approved learning framework to guide practice	70	\$112.00
CHCLEG001 Work legally and ethically	55	\$88.00
CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety	25	\$40.00
CHCECE001 Develop cultural competence	70	\$112.00
CHCDIV001 Work with diverse people	40	\$64.00
CHCECE002 Ensure the health and safety of children	63	\$100.80
CHCPRT001 Identify and respond to children and young people at risk	40	\$64.00
HLTWHS001 Participate in workplace health and safety	20	\$32.00
CHCECE003 Provide care for children	70	\$112.00
CHCECE004 Promote and provide healthy food and drinks	35	\$56.00
CHCECE005 Provide care for babies and toddlers	60	\$96.00
CHCECE010 Support the holistic development of children in early childhood	70	\$112.00
CHCECE011 Provide experiences to support children's play and learning	40	\$64.00
CHCECE013 Use information about children to inform practice	40	\$64.00
CHCECE012 Support children to connect with their world	40	\$64.00
CHCECE007 Develop positive and respectful relationships with children	70	\$112.00
CHCECE006 Support behaviour of children and young people	30	\$48.00
HLTAID004 Provide an emergency first aid response in an education and care setting	20	\$32.00
Student contribution		\$1,372.80
Employer contribution		\$127.20
Total fees	858	\$1,500.00

COURSE	Nominal Hours	Student Contribution Fees @ 1.60 p/nh
CHC33015 Certificate III in Individual Support (Ageing) 13 units of Competency <ul style="list-style-type: none"> • 7 core units • 6 elective units 		
CHCCCS015 Provide individualised support	30	\$48
CHCDIV001 Work with diverse people	40	\$64
CHCLEG001 Work legally and ethically	55	\$88
HLTWHS002 Follow safe work practices for direct client care	25	\$40
HLTAAP001 Recognise healthy body systems	70	\$112
CHCCCS011 Meet personal support needs	60	\$96
BSBWOR301 Organise personal work priorities and development	30	\$48
CHCDIS003 Support community participation and social inclusion	60	\$96
CHCDIS002 Follow established person-centred behaviour supports	50	\$80
CHCAGE005 Provide support to people living with dementia	65	\$104
CHCAGE002 Implement falls prevention strategies	40	\$64
CHCCOM005 Communicate and work in health or community services	30	\$48
CHCCCS023 Support independence and wellbeing	80	\$128
Student contribution		\$1016
Employer contribution		\$484
Total fees	635	\$1,500.00

COURSE	Nominal Hours	Student Contribution Fees @ 1.60 p/nh
CPP31212 Certificate III in Swimming Pool and Spa Service 18 units of Competency <ul style="list-style-type: none"> • 12 core units • 6 elective units 		
BSBWOR301B Organise personal work priorities and development	25	\$40
CPPCMN3005A Complete client documentation	15	\$24
CPPSPS3008A Work in the swimming pool and spa servicing industry	15	\$24
CPPSPS3012A Read and apply information from swimming pool and spa technical manuals	25	\$40
CPPDSM3009A Maintain workplace safety in the property industry	35	\$56
CPPSPS3001A Handle, transport and store swimming pool and spa chemicals safely	15	\$24
CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry OR HLTFA311A First Aid Cert	20	\$32
CPPSPS3002A Perform basic swimming pool and spa measurements and calculations	20	\$32
CPPSPS3011A Use and maintain business technology related to swimming pool and spa servicing	30	\$48
SISCAQU201A Monitor pool water quality	5	\$8
SISCAQU304A Maintain pool water quality	15	\$24
CPPSPS3009A Maintain swimming pool and spa stock	25	\$40
CPPSPS3003A Routinely maintain swimming pools and spas	30	\$48
CPPSPS3004A Routinely maintain swimming pool and spa water circulation and filtration systems	25	\$40
CPPSPS3005A Routinely maintain swimming pool and spa dosing systems	25	\$40
CPPSPS3006A Routinely maintain swimming pool and spa cleaning and vacuuming systems	25	\$40
CPPSPS3007A Routinely maintain swimming pool and spa heating systems	25	\$40
CPPSPS3010A Sell swimming pool and spa products and services	20	\$32
Student contribution		\$632
Employer contribution		\$468
Total fees	395	\$1,100.00

COURSE	Nominal Hours	Student Contribution Fees @ 1.60 p/nh
HLT33115 Certificate III in Health Services Assistance 15 units of Competency <ul style="list-style-type: none"> • 7 core units • 8 elective units 		
CHCCOM005 Communicate and work in health or community services	30	48
CHCDIV001 Work with diverse people	40	64
HLTAAP001 Recognise healthy body systems	70	112
HLTINF001 Comply with infection prevention and control policies and procedures	25	40
HLTWH001 Participate in workplace health and safety	20	32
BSBMED301 Interpret and apply medical terminology appropriately	60	96
BSBWOR301 Organise personal work priorities and development	30	48
CHCCCS002 Assist with movement	25	40
CHCCCS020 Respond effectively to behaviours of concerns	20	32
HLTAIN001 Assist with nursing care in an acute care environment	120	192
HLTAIN002 Provide non-client contact support in an acute care environment	40	64
CHCCCS009 Facilitate responsible behaviour	40	64
CHCCCS010 Maintain a high standard of service	30	48
CHCCCS015 Provide individualised support	30	48
HLTHSS003 Perform general cleaning tasks in a clinical setting	30	48
Student contribution	610	\$976
Employer contribution		\$524
Total fees	610	\$1,500.00

COURSE	Nominal Hours	Student Contribution Fees @ 1.60 p/nh
CHC50113 Diploma of Early Childhood Education and Care 28 units of Competency <ul style="list-style-type: none"> • 23 core units • 5 elective units 		
CHCECE009 Use an approved learning framework to guide practice	70	\$112.00
CHCLEG001 Work legally and ethically	55	\$88.00
CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety	25	\$40.00
CHCECE001 Develop cultural competence	70	\$112.00
CHCDIV001 Work with diverse people	40	\$64.00
CHCECE002 Ensure the health and safety of children	63	\$100.80
CHCPRT001 Identify and respond to children and young people at risk	40	\$64.00
CHCECE003 Provide care for children	70	\$112.00
CHCECE004 Promote and provide healthy food and drinks	35	\$56.00
CHCECE005 Provide care for babies and toddlers	60	\$96.00
CHCECE016 Establish and maintain a safe and healthy environment for children	50	\$80.00
HLTWHS003 Maintain work health and safety	40	\$64.00
CHCECE019 Facilitate compliance in an education and care services	120	\$192.00
CHCECE025 Embed sustainable practices in service operations	60	\$96.00
CHCPOL002 Develop and implement policy	90	\$144.00
CHCECE017 Foster the holistic development and wellbeing of the child in early childhood	240	\$384.00
CHCECE018 Nurture creativity in children	80	\$128.00
CHCECE022 Promote children's agency	80	\$128.00
CHCECE012 Support children to connect with their world	40	\$64.00
CHCECE007 Develop positive and respectful relationships with children	70	\$112.00
CHCECE020 Establish and implement plans for developing cooperative behaviour	50	\$80.00
CHCECE021 Implement strategies for the inclusion of all children	50	\$80.00
CHCECE023 Analyse information to inform learning	70	\$112.00
CHCECE024 Design and implement the curriculum to foster children's learning and development	170	\$272.00
CHCECE026 Work in partnership with families to provide appropriate education and care for children	70	\$112.00
CHCECE011 Provide experiences to support children's play and learning	40	\$64.00
CHCSAC002 Develop and implement play and leisure experiences in school age care	65	\$104.00
HLTAID004 Provide an emergency first aid response in an education and care setting	20	\$32.00
Total Student and employer contribution	1,933	\$3,092.80

FURTHER INFORMATION

If you'd like to learn more regarding the:

- User Choice Program please refer to the Queensland Government's website: <https://training.qld.gov.au/employers>
- Queensland Payroll Tax Exemption: <https://www.business.qld.gov.au/business/employing/payroll-tax/exemptions>
- Australian Apprenticeship Employer Incentives: <http://www.australianapprenticeships.gov.au/employer-incentives>